Johns Hopkins Gupta-Klinsky India Institute (GKII) Grant Report Template

Please refer to the following criteria to include for a **GKII Final Grant Report**. If you have any questions, reach out to the GKII Program Team at jhii@jh.edu.

Project Overview:

- **Executive Summary**: A concise overview of the project, its goals, and key findings.
- **Grant Summary**: A brief description of the grant, including the funding source, amount, and project duration.
- **Project Goals and Objectives:** A clear statement of the project's goals and objectives, as initially stated in the proposal.
- **Milestones and Timeline**: A summary of the project's key milestones and how they were achieved.

Project Activities and Progress:

- **Project Activities:** A detailed description of all activities undertaken during the grant period.
- **Progress Report:** A summary of the progress made towards achieving the project's goals and objectives.
- **Deviations from the Plan:** A clear explanation of any significant deviations from the original project plan, along with the reasons for those changes.
- **Challenges and Lessons Learned**: A discussion of any challenges encountered during the project and the lessons learned from those challenges.

Results and Impact:

- **Outcomes and Impact:** A detailed description of the project's outcomes and their impact on the organization or community.

- **Data and Evidence:** Supporting data and evidence to demonstrate the project's impact, including both qualitative and quantitative information.
- **Results and Conclusions:** A clear statement of the project's results and conclusions, based on the data and evidence presented.
- **Significance and Implications:** A discussion of the significance and implications of the project's findings.

Financial Reporting:

- **Budget and Expenditures:** A detailed account of how the grant funds were used, including all income and expenses.
- **Financial Summary:** A summary of the project's financial performance, including income and expenses.

Future Plans and Sustainability:

- **Future Plans:** A discussion of any plans for future research or projects, based on the findings of this grant.
- **Sustainability:** A discussion of how the project's outcomes will be sustained over time.

Additional Information:

- **List of Publications and Products:** A list of any publications or other products that resulted from the project.
- **List of Conferences and Presentations:** A list of conferences attended, and presentations given that resulted from the project.
- **List of Courses or Training Programs:** A list of educational activities you participated in that supported your research.

Acknowledgements:

Acknowledgement of any individuals or organizations that contributed to the project and supported your efforts.

Personal Reflection:

Please provide a thorough reflection on your experience, including your learnings and growth and how this award will impact your future research and career endeavors.